



# Town of Alton

Planning Department PO Box 659 1 Monument Sq. Alton NH 03809  
Phone 603-875-2162 Fax 603-875-2163 TDD 603-875-0111

## APPLICATION FORM FOR EXEMPTION FOR EXCAVATIONS EXCLUSIVELY INCIDENTAL TO THE LAWFUL CONSTRUCTION OR ALTERATION OF A BUILDING OR STRUCTURE, A PARKING LOT OR WAY, INCLUDING A DRIVEWAY

DATE RECEIVED \_\_\_\_\_

CASE # \_\_\_\_\_

1. Application is submitted for:  Exemption for Excavation Exclusively Incidental to the Lawful Construction or Alteration of a Building or Structure, a Parking Lot or Way, Including a Driveway
2. Location of Proposed Excavation: Tax Map \_\_\_\_\_ Lot \_\_\_\_\_  
Zoning District: \_\_\_\_\_  
Property Address: \_\_\_\_\_
3. Property Owner's Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Town: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_
4. Applicant/Agent's Name (if different from owner): \_\_\_\_\_  
Address: \_\_\_\_\_ Town: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_
5. Excavator's Name (if different from owner): \_\_\_\_\_  
Address: \_\_\_\_\_ Town: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_
6. Have the names and addresses of all abutters as shown in Town records within the 5-day period immediately preceding the filing date been submitted on a separate sheet? Y  N
7. The undersigned hereby demonstrates that the proposed excavation is exclusively incidental to the lawful construction or alteration of a building or structure, a parking lot or way, including a driveway, on a portion of the premises where removal occurs, by providing the following information:
  - a. The nature and volume of lawful construction or alteration of a building or structure, a parking lot or way including a driveway, that are proposed to be constructed on the site;  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  - b. The contemplated amount of material that is intended to be removed;  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



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- c. The extent to which and manner in which the proposed excavation is related to or required in order to facilitate the lawful construction or alteration of a building or structure, a parking lot or way including a driveway, that is contemplated on the property;

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- d. The contemplated duration of the removal process;

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- e. The intended recipient(s) of the earth products;

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- f. The intended transportation routes to be used to and from the incidental excavation; the numbers and types of trucks and equipment to be used; hours of operation; maximum number of daily trips.

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**There may be other information requested by the Regulator that is reasonably calculated to assist the Regulator in making a determination that the proposed excavation is "incidental" to the primary purpose of the site.**

**Copies of any required federal, state or local permits shall be submitted to the Regulator.**

## 8. Compliance with Statutory Express Standards

An excavation applied for under this exemption shall be performed in compliance with the express operational standards of RSA 155-E:4-a and the express reclamation standards of RSA 155-E:5 and 155-E:5-a, as the same may be amended, from time to time. Any violation of those standards shall be enforceable pursuant to RSA 155-E:10. Compliance with these standards, and the other requirements herein, is mandatory in order to retain the exempted status.

Compliance shall be confirmed by periodic inspections by the Regulator or its designee as detailed in section 19 (Administration and Enforcement) of the Excavation Regulations of the Town of Alton, NH. Loss of exempt status can occur only after the Regulator has given notice that the excavation is not in compliance and the owner has failed to bring it into compliance within 30 days of receipt of such notice, upon a finding by the Regulator to that effect.



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9. Reclamation security: Form proposed: \_\_\_\_\_  
Amount proposed (with calculations): \_\_\_\_\_
10. I/We have read the Excavation Regulations for the Town of Alton, NH, and agree to be bound by them and all applicable State, Federal and Local laws and regulations. I/We understand that failure to comply with this agreement or the application regulations, ordinances, and laws may result in revocation of, or denial of, approvals or permits by the Town.
11. I/We understand that the Planning Department must have on file a completed application with all required submissions as outlined in the Excavation Regulations for the Town of Alton, NH, at least 21 days prior to a scheduled meeting of the Regulator.
12. I/We understand that the Regulator or its designee may make periodic inspections of all excavations, both permitted and exempt, to determine if the operations are in conformance with these regulations and the approved plans.

I/We am/are requesting that the application be scheduled for a public hearing by the Planning Board within thirty (30) days from the receipt date:

SIGNATURE(S) OF OWNER(S):

\_\_\_\_\_ DATE \_\_\_\_\_  
\_\_\_\_\_ DATE \_\_\_\_\_

SIGNATURE OF APPLICANT/AGENT (if different than owner):

\_\_\_\_\_ DATE \_\_\_\_\_

SIGNATURE OF EXCAVATOR (if different than owner):

\_\_\_\_\_ DATE \_\_\_\_\_



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Authorization to enter subject property

I hereby authorize members of the Alton Planning Board, Conservation Commission, Planning Department, and other pertinent Town departments, boards and agencies to enter my property for the purpose of evaluating this application including performing any appropriate inspections during the application phase, review phase, post-approval phase, construction phase, and occupancy phase. Every effort will be made by the members of the above-noted Town organizations to give 24 hours' notice of any site inspections, with the exception that inspections to respond to complaints regarding the operation may take place unannounced. This authorization applies specifically to those particular individuals legitimately involved in evaluating, reviewing or inspecting this specific application/project. It is understood that these individuals must use all reasonable care, courtesy, and diligence when entering the property.

SIGNATURE(S) OF OWNER(S):

\_\_\_\_\_

DATE \_\_\_\_\_

\_\_\_\_\_

DATE \_\_\_\_\_



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**ALTON PLANNING BOARD  
EXEMPTION FOR EXCAVATIONS EXCLUSIVELY INCIDENTAL TO THE LAWFUL  
CONSTRUCTION OR ALTERATION OF A BUILDING OR STRUCTURE,  
A PARKING LOT OR WAY, INCLUDING A DRIVEWAY  
APPLICATION FEE SCHEDULE**

Received From: \_\_\_\_\_ Date: \_\_\_\_\_

Case #: \_\_\_\_\_ Tax Map/Lot # \_\_\_\_\_

**Application Fees for Exemption for Excavations Exclusively Incidental to the Lawful Construction or Alteration of a Building or Structure, a Parking Lot or Way, Including a Driveway**

Exemption for Excavations Exclusively Incidental to the Lawful Construction or Alteration of a Building or Structure, a Parking Lot or Way, Including a Driveway Application Fee \$50 \$\_\_\_\_\_

Abutter Fee: \$6 per abutter x total # of abutter notices \_\_\_\_\_ \$\_\_\_\_\_

Notice of Decision: \$1.00 per person to receive notice by mail. (Including owner) \$\_\_\_\_\_

Newspaper Notification Fee: \$75.00 \$\_\_\_\_\_

Admin. Fee for Legal Review if required: \$350.00 \$\_\_\_\_\_

**Total** \$

**PLEASE NOTE: Application fees are non-refundable unless approved by the Planning Board**

Application form dated 1/30/17